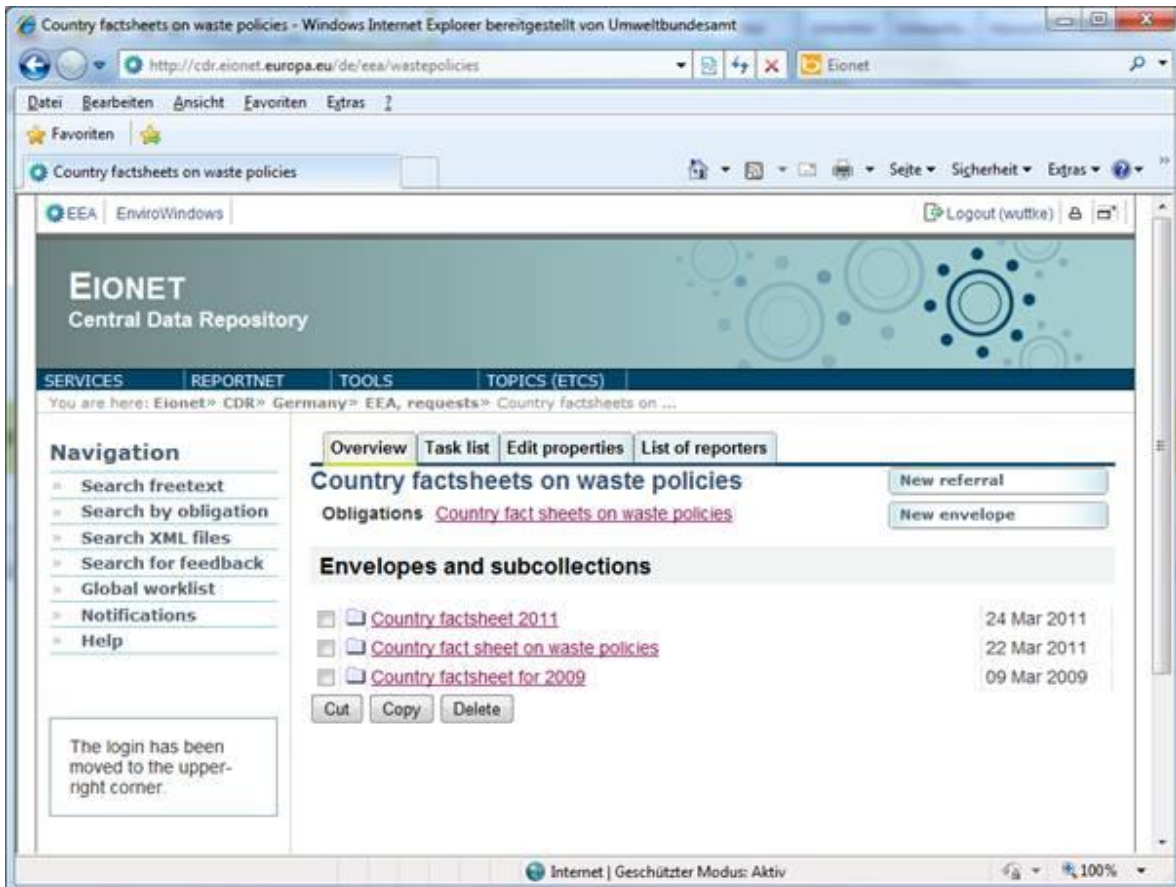
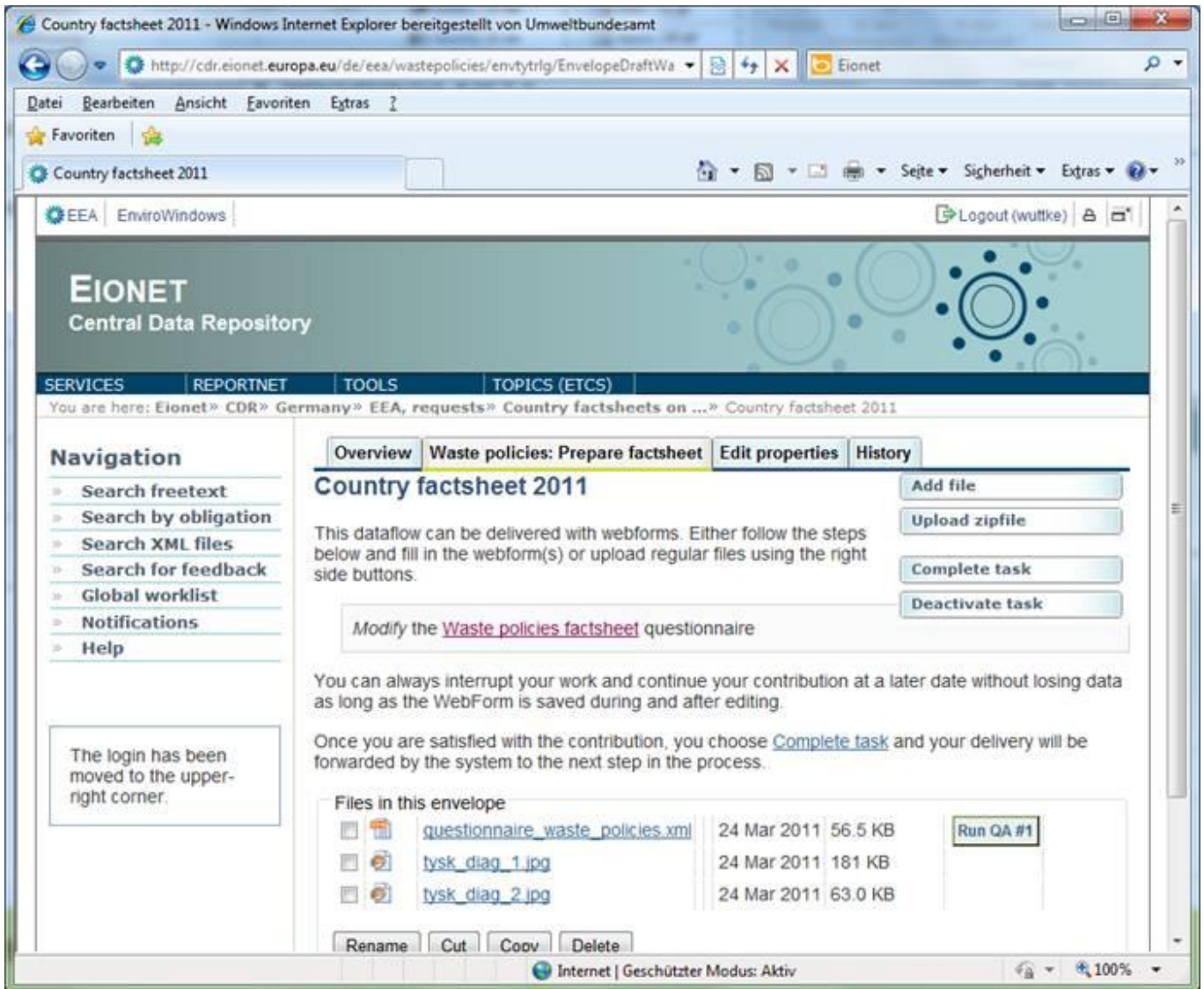


Guidance on updating the factsheet:

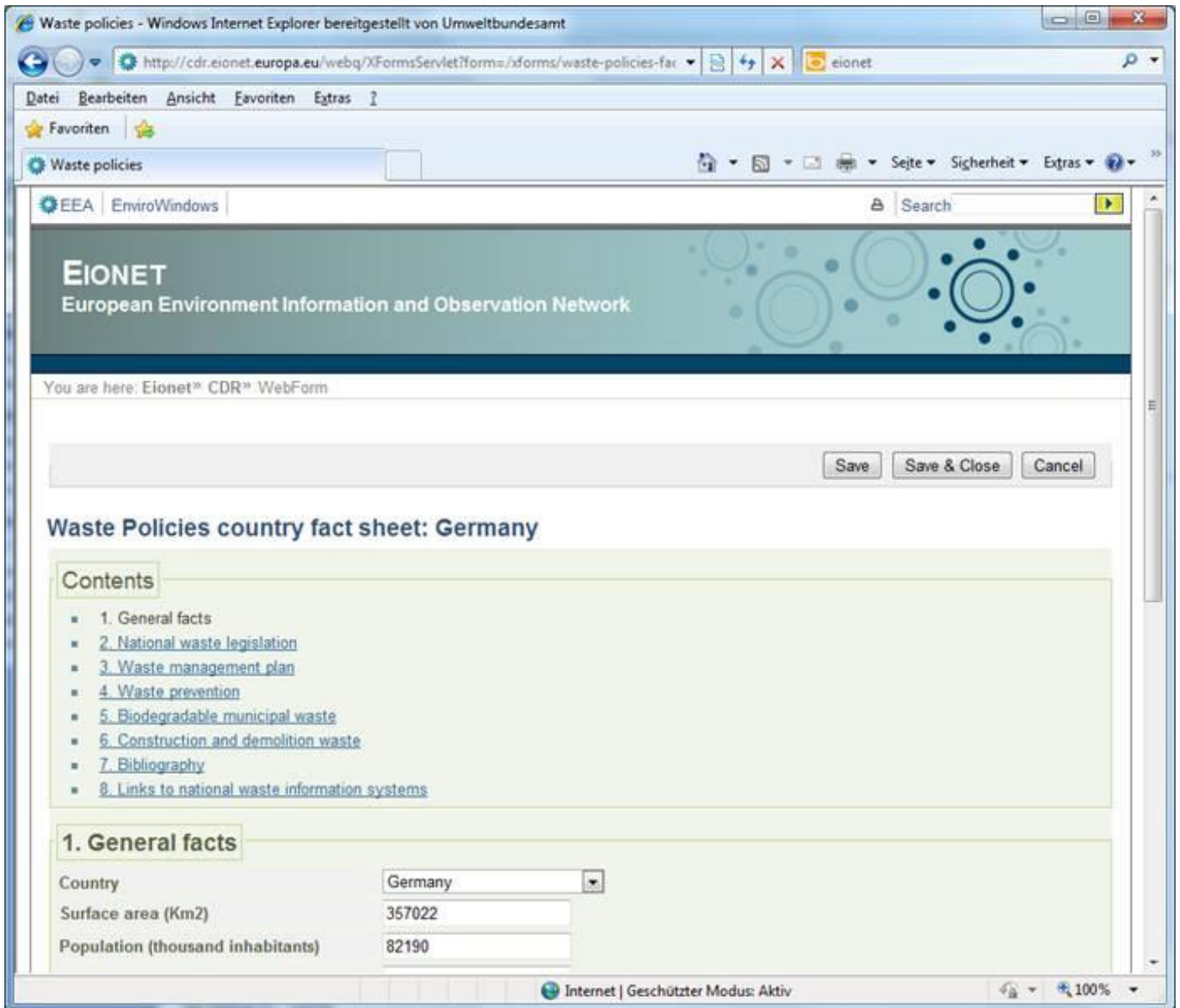
1. On the EIONET homepage choose Reportnet -> CDR -> choose your countries envelope, then:
 - > EEA requests
 - > Country factsheets on waste
2. -> Login
 - > choose envelope country factsheet 2011; afterwards your screen should look like this:



3. -> Click on the envelope country factsheet 2011 and click "activate task" on the right hand side. Afterwards your screen should look like this:

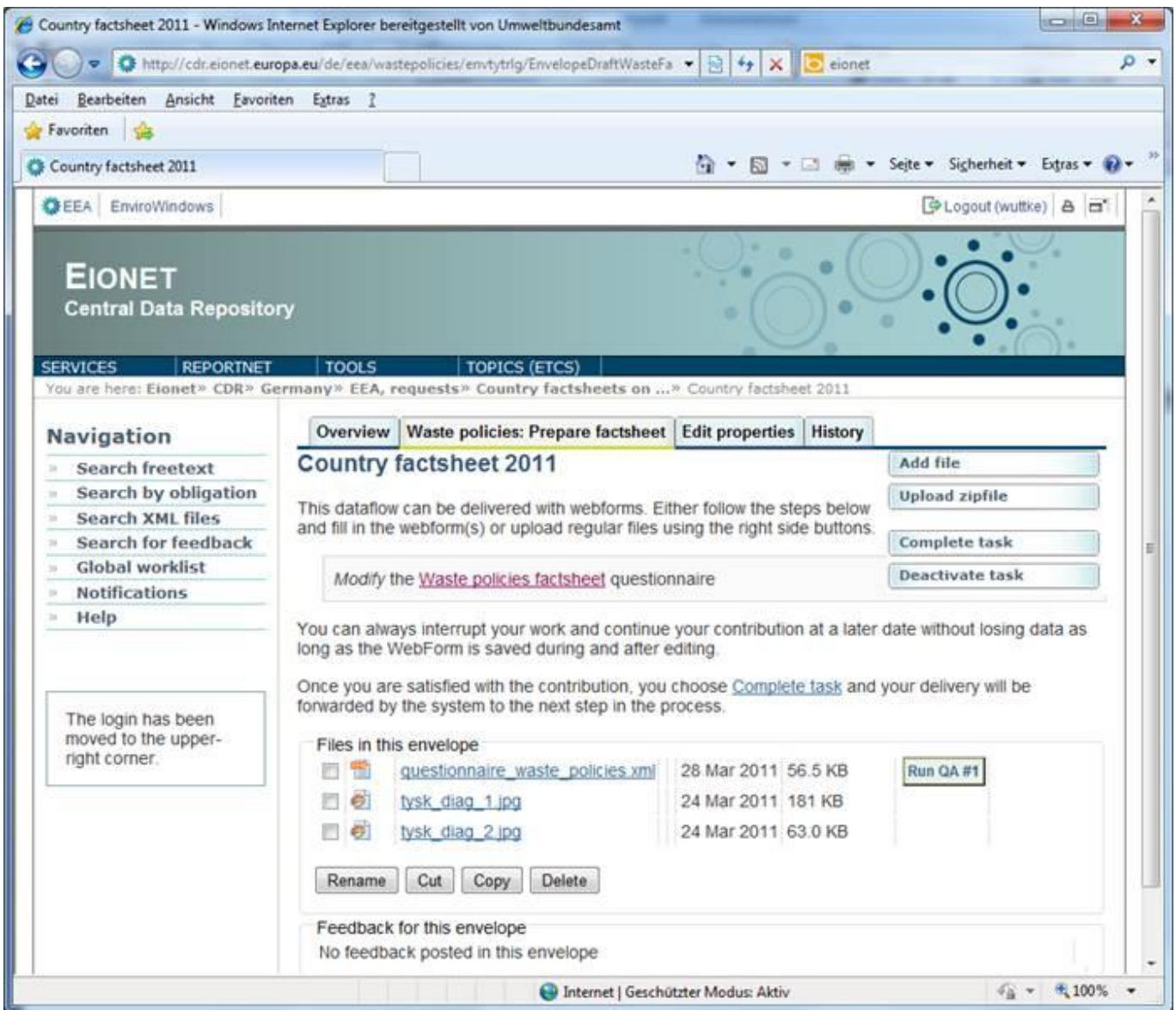


4. As you click on Modify "waste policies factsheet" your screen should change to the webform, that you may now control and modify:



5. You may now modify and update the factsheet. Please note that you have to save the changes in every section during the 8 steps separately by choosing "save" before you go to the next section. You may as well interrupt the update and carry on later. Please make sure that you've clicked save& close before you leave the webform.

6. If you have finished the update choose "save and close" and you get back to the beforehand screen.



7. Choose "complete task" only when you are finished with the entire update!